



1) Information to operate at the Bus Station:

1. The applicant must send the request to the following e-mail addresses:
ingreso.vc@sabagroup.com, daniela.herrera@sabagroup.com,
2. The applicant must submit the required documentation for enrollment.

Company information:

- Company name.
- Taxpayer number.
- Line of business.
- Copy of the Legal Representative's ID.
- Name, e-mail and phone number of the Business representative.
- Name, e-mail and phone number of the Operational representative.

Buses information (per vehicle):

- General list of all license plates to be enrolled.
- Copy of the Vehicle Registration.
- Copy of valid Route Card (Ministry of Transportation and Communications Document).
- Certificate of up-to-date traffic fines (not older than 30 days).
- Valid Mandatory Insurance (SOAP).
- Valid Certificate of Technical and Gas Inspection.
- Itinerary of Services to be performed.
- Property Damage Insurance.

Paid transportation of individuals also refers to services provided for tourism (cruise ships and hotels) and/or private services (crew, airlines, airport and mining staff, etc.).



Following the same procedure as for the bus companies operating buses to areas located outside the concession area of Santiago Airport, those who wish to use the facilities associated with the Bus Station must be logged into the Transportation Registration system, through the process called “enrollment”, which will require the aforementioned documentation.

Failure to provide any of the above-mentioned documents will result in the rejection of the carrier’s registration until the required documents have been submitted.

All documentation must comply with the legal regulations in force, specifically with the stipulations of Supreme Decrees No. **80** and **211** of the Ministry of Transportation and Communications. Registration in the Transportation Registry system to operate at the Bus Station must be handled by the owner of the vehicles, or by a third party authorized to do so by a notary public. It will be the responsibility of the user to keep their e-mail address and contact information up to date, as needed.



5. Landing page once you clicked on “Private Transportation Buses”

From/to the airport

Private Transportation Buses

Paid private transportation of individuals may be carried out by companies, according to the requirements established in Supreme Decree No. 80 of the Ministry of Transportation and Communications.

The buses in which these services are carried out must be enrolled in the access systems to the controlled lane and the Santiago Airport Bus Station. To this end, interested parties must follow the instructions outlined in **1) Information for operating at the Bus Station**.

Once the operation of the buses in these spaces has been approved, the companies must request the admission and use of the Bus Station for each vehicle according to the Online Reservation System Procedure available [here](#).

To properly organize the infrastructure, Nuevo Pudahuel will assess each request and authorize it based on the availability of platforms on the required day and time.

Once you click on the “Here” button, a PDF file will be downloaded: **Online Reservation System Procedure**.